

SwitchKit Checklist

Thank you for opening an account at Unison! We have created this checklist to help you transition your automatic payments that need to be switched over to your new account.

Account Number: - 00	Routing Number: 275978213	(000 for Savings) (008 or 005 for Checking)
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- Switch your Direct Deposits / Automatic Payments to your new Unison Credit Union Checking Account
 - o Determine the companies that automatically deposit into / withdraw from your previous checking account.
 - Notify these companies of your new checking account information. Notification can usually be handled via phone or the company website. You can use our <u>Direct Deposit Form</u> to easily change your checking account information.
 - o This is also a great time to set up a new Direct Deposit and/or Automatic Payments.

Direct Deposit / Automatic Payment Checklist

	COMPANY NAME	PHONE	NOTES	SWITCHED
Direct Deposits				
Employer				
Employer				
Retirement/Pension				
Social Security Admin		800-722-1213		
Automatic Payments				
Auto Insurance				
Mortgage				
Electric				
Gas				
Internet				
Water/Sewer				
Cell Phone				
Home Phone				
Credit Card				
Gym Membership				
Loan(s)				
Cable/Satellite				
Trash				

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